

To receive a report on Freedom of Information and GDPR Subject Access Requests and consider any actions and associated expenditure.

Overview

The Council continues to receive requests on a wide variety of subjects and answer them within the legislative requirements. Where necessary, advice and guidance are obtained from the Information Commissioner's Office and/or Breakthrough Communications.

There have been five requests for information received under the Freedom of Information Act between June and December 2023. No Subject Access Requests have been received.

Details of requests and responses are published on the Town Council website once the case file has been closed. The summary register is also available on the website.

Summary register:

<https://modern.saltash.gov.uk/documents/s10232/FOlandEIRSummarySheet122023.pdf>

Disclosure log June – December 2023:

<https://modern.saltash.gov.uk/documents/s10230/FreedomofInformationDisclosureLogJunetoDecember2023.pdf>

Recommendation

To note the report.

End of Report

Senior Policy and Data Compliance Monitoring Officer